

Parcel Advisory Board Meeting

Tuesday, December 3, 2019 10:00 AM - 12:00 PM EST

Calvin Coolidge Conference Room, Davis Building 6th Floor, National Life Complex
Montpelier, VT

Online: <https://global.gotomeeting.com/join/406621677>

Phone: [+1 \(669\) 224-3412](tel:+16692243412)

Access Code: 406-621-677

Attendees:

Tim Terway VCGI
Rob White VTRANS
Jill Remick TAX
Chris Cochran ACCD
Diane Bothfeld AAFM
Billy Coster ANR
Karen Horn VLCT
John E. Adams VCGI
Randy Otis VSLs
Pete Fellows VAPDA
David N. Fox VCGI
Jonathan Croft VTRANS
Matthew Lewis ADS

Called to order at 10:04 AM

Announcements

John E. Adams (VCGI) testified at the Sunset Advisory Committee regarding the Parcel Advisory Board in November 2019, recommendation was for 1 more year of Parcel Advisory Board activity as currently structured and tasked.

VCGI requested feedback on FY21 Parcel Program Plan by 12/13/2019, comments will be incorporated into plan and published on VCGI website.

Recognition of all who contributed to the successful completion of parcels project to happen in January 2020.

Project Closeout Status

254 out of 255 municipalities complete, final town in review which will be complete by end of December 2019.

South Burlington and Sharon are approved and will be published on 12/4/2019.

ADS project management has a lessons-learned survey that Matt Lewis is distributing to project participants.

VCGI has had calls with map vendors that provide map services for municipalities on the transition from the funded parcel project to the ongoing parcel maintenance program and ways to work together within the program to ensure updated, reliable parcel data.

Program Updates

Tim Terway reviewed the FY21 Parcel Program Plan and its implications for participating state agencies, municipalities, map vendors, and other professional groups.

After a review of six options, FY21 parcel program funding is confirmed to come from the ADS Internal Service Fund to distribute cost of parcel maintenance across all state agencies, while maximizing utilization of Federal funding and reducing overhead. Funds will support 2FTE for ongoing parcel data maintenance as outlined in FY21 Program Plan.

Advisory Board recommended multiple venues/groups for VCGI to present the Parcel Program Plan:

- Jill Remick proposed presentation to TAX
- Pete Fellows recommended continued outreach to RPC's
- Randy Otis recommended continuing work with surveyors, including scheduled presentations at Surveyor's Roundtables in December

Future of Advisory Board and Program Guidance

Discussion of continuation of board as structured and tasked for at least another year, with plans to revisit both in one year's time.

Board members in agreement that a representative from the Vermont Assessors and Listers Association would be a valuable addition.

Meeting Adjourned 11:22 AM.