

**Record Layout for STATEWIDE FILE (36 fields per record)  
2013 Electronic Grand List – ASCII Comma Delimited File**

<b>Field</b>	<b>(Row #1 contains headers.) Descriptive Field Name</b>	<b>Data Type</b> Numeric, Alpha/Numeric or Date	<b>Comments</b>
1	Tax Year	N	Format “YYYY”
2	Town Name	AN	
3	SPAN	AN	“999999999999” No duplicates
4	Parcel ID	AN	Town parcel ID
5	Owner Name 1	AN	Last Name First Name
6	Owner Name 2	AN	Last Name First Name
7	Mailing Address 1	AN	Address only / No owner names
8	Mailing Address 2	AN	Field empty if no 2 <sup>nd</sup> address line
9	Mailing Address City	AN	City name / Field cannot be empty
10	Mailing Address State	AN	E.g., “VT” / Empty OK if included in City
11	Mailing Address Zip	AN	Retain leading zero / Field cannot be empty
12	Property Description	AN	Physical description
13	Location	AN	If available
14	Category (Real Estate only)	AN	Real property category
*15	Resident Ownership Code	AN	T, S, NS, C (See code description below)
16	Total Acres	N	Parcel size
17	Listed Real Value (Full)	N	Full value before any reductions
18	Homestead Listed Value (Full)	N	Full value before any reductions
19	Non-Residential Value (Full)	N	Full value before any reductions
20	Listed Value of Land	N	
21	Listed Value of Improvements	N	
22	Equipment Value (Personal Property)	N	Cable value, or PP value (if not exempt)
23	Equipment Code (Cable only)	AN	“C” (If field 22 value is cable property)
24	Inventory Value	N	Personal property
25	Homestead Declared (Y/N)	AN	“Y” or “N” / Field cannot be empty
26	Housesite Value	N	Full housesite value (not taxable housesite)
27	Veterans Exemption Amount	N	
28	Other Exemption Type	AN	
29	Exemption End Date	D	Empty if no ending date
30	Exemption Statute	AN	Statutory authorization
31	Exemption Homestead Amount	N	
32	Exemption Non-Residential Amount	N	
33	Current Use Homestead Reduction Amount	N	
34	Current Use Non-Residential Reduction Amount	N	
35	Education Grand List Value Homestead (1%)	N	1% value
36	Education Grand List Value Non-Residential (1%)	N	1% value

**Resident Ownership Codes (Field 15):**

C= Corporation owned

S= Owner lives in state, but not in town

NS= Non-State (Owner resides out-of-state)

T= Owner is a town resident

If you have any questions regarding the content of this CD, please contact:

VT Dept. of Taxes

Property Valuation and Review

(802) 828-5860